



HOUSTON AFRO CREOLE MUSIC FESTIVAL, LLC

9125 Airport Blvd Ste C-14

Houston, TX 77061

281-905-3711

Company Name: _____

Address: _____

Email Address: _____

Phone Number: _____ Alt Number: _____

MERCHANT AREA OF INTEREST:

- Arts & Crafts
 Food
 Food Truck
 Marketing
 Snow cones/Ice cream
 Beverage

BOOTH INFORMATION

*****BOOTH FEES ARE NON-REFUNDABLE*****

Application Deadline is September 18, 2017

Tent 10X10	Registration Fee	Food permit		Signature
Art & Craft	175.00	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Food	250.00	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Food Truck	350.00	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Beverage	200.00	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Marketing	200.00	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Food Vendors Are Responsible for Obtaining Food Permit:

Please call the City of Houston @ 832-393-5100. Permit must be purchased 7 days in Advance of the Event.

ADDRESS: 8000 N Stadium Dr., 2nd floor, Houston, TX 77054.



Vendor need to provide their own item below:

- Tent 10X10 Let us know if bigger
- Electricity
- Ice
- Food permit
- Trash Bags
- Dispose of oil
- Fire Extinguisher
- All Vendors must have wristband on at all time
- Sanitizer
- First Aid Kit
- Table, chairs, or needed furnitures or equipments

*******Food truck must be in compliance with all rules and regulation for operation. The Fire Marshall will inspect all Food Trucks to see if they are in compliance.*******

I/we _____, agree to oblige by the above rules and regulations to ensure safety. Your Health Food Permit must be displayed visibly in your booth during Festival Hours

Make all payments through our payment system or if preferred other methods, mail Payments & Applications to the above address. Attn: Food Vendor Applications

**Checks and money order payable to HOUSTON AFRO-CREOLE MUSIC FESTIVAL, LLC
Cashier's Checks or Money Order (no personal checks)**

Vendor Signature

Date

Please read the vendor Rules and Regulations following pages before signing.

Vendor Spaces Are Assigned on a First-Come-First-Serve Basis

THANK YOU FOR YOUR APPLICATION



The second annual Houston Afro Creole Music Festival (HACMF), Afrocreolefest in short, is scheduled to be held September 30 – October 1, 2017. We are looking forward for a great turn out on October 1, 2016 at Creole on the Ranch and we are very excited to unite people through music, dance, food, arts, and culture. We are truly grateful to our vendors who chose to help make our festival successful by displaying, show casing, and selling the best products. I know our fans and patrons will be thrilled to view and buy the very best Arts & Crafts, Food & Beverage and Marketing products.

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VENDERS ARE NOT ALLOWED TO SELL ANY OF THE FOLLOWING:

Alcoholic beverages, Bottled water, Domestic soft drinks (Coke, Sprite, Pepsi, Dr. Pepper etc.), bongos, water pipes, drug paraphernalia or any products that are illegal by law.

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We prefer all payments be made throughout our payment system but if this is not possible, follow the below instructions for alternative.

Make all Money Orders/Cashier's Checks (No personal checks accepted) payable to:

“HOUSTON AFRO CREOLE MUSIC FESTIVAL, LLC”

Mail Payments & Applications to:

HACMF

9125 Airport Blvd Ste. C-14

Houston TX 77061

Attn: Food Vendor Applications

Applicants must have all necessary permits and documents. The owner takes full legal responsibility for participation and is the party for whom all transactions will be conducted. Please be sure to complete the application form in its entirety.



Failure to do so may result in additional fees and may hinder the processing of your application. Remember to keep a signed copy for your records or the electronic copy may be.

Thanks in advance for making this second year a life experience.

Thankfully yours,

VENDORS RULES AND REGULATIONS:

1. **Booth FEES:** All vendor fees must be paid in full by September 18, 2017. Space is secured **ONLY** after full payment is received. Payments received after the deadline does not guarantee a booth space. If no space is available by the time your fee arrives at our office, payment will be returned. If space is available after October 18, 2017, vendor must pay at venue. (Call for availability).
2. Booths selling similar items are limited; therefore, we accept the first complete applications with Full payment.
3. **CANCELLATIONS:** For cancellations received on or before September 18, 2017, all sums paid, less a service charge of \$75.00 will be returned to the vendor. **NO REFUNDS** will be given after September, 2017 **UNDER NO CIRCUMSTANCES.**
4. **ADMISSION/PARKING PERMIT:**
Food vendors will receive six (6) admission wrist bands that allow access to the venue. Non-food vendors (beverages, arts & crafts, and marketing) will receive three (3) admission wrist band that allow access to the venue. See Vendor Coordinator if additional wrist bands are needed.



5. Houston Afro Creole Music Festival will provide booth space no smaller than 10ft. x 10ft. Please let us know in advance if you have a bigger size tent or trailer. Space will be available behind booths for storage and/or cooking, as well as between booths to allow for selling or access to your booth.
6. Tents, Electricity, Water, Tables, Chairs and all other essential equipment are not provided by Houston Afro Creole Music Festival and are the responsibility of the Vendor. Vendors requiring electricity must provide own generators. HACMF DOES NOT PROVIDE ELECTRICITY. Please contact the Vendor Coordinator if you have any questions.
7. All vendors are required to have a multipurpose fire extinguisher and first aid kit.
8. Houston Afro Creole Music Festival is NOT responsible for loss or theft of vendor's equipment or property. Please secure all cash, equipment, goods, supplies, inventory, and other assets since you are sole responsible for your items.
9. Vendor set up is not allowed until all fees are paid. Vendors arriving at the event site without having paid will incur additional fees that must be paid prior to set up. See site coordinator.
10. SALE OF THE FOLLOWING IS NOT ALLOWED: Alcoholic beverages, Bottled Water, Domestic Soft drinks (Coke, Sprite, Pepsi, Dr. Pepper, etc.), Bongos, water pipes, Drug Paraphernalia or any items deemed illegal by law.
11. Please do not spill waste on the grass/pavement. Please use protective covering on grass/pavement if necessary.
12. GREASE/OIL/HARMFUL AGENT DISPOSAL: Provide ground cover inside booth and cooking area for the absorption of grease. Anyone in violation of pouring grease/gray water on grounds will be asked to leave the



event. Vendors are responsible for environmental cleanup cost if any, removal of all protective covering/floors as well as cooking oils, grease and/or gray water. Failure to do so will be a forfeit of deposit. Any dumping of these materials in any area will be reported to the authorities immediately.

13. **TRASH:** Vendors are expected to clean their respective area and are responsible to collect all trash and properly place it in sealed trash bags. A trash bin will be available on site for vendor use. Each vendor is required to provide their own trash bags. Vendors agree to leave their vending area in the same condition as received.

14. **WATER/ICE:** Water may or may not be easily accessible. Please bring appropriate hoses, hose connections, and transport buckets. **Bring your own Ice**

15. Health Department Permits are solely at the expense of the vendor, information on city of Houston website.

16. ******NO RAIN DATE / NO REFUNDS****** (Management discretion)

17. **ARTS & CRAFTS/MERCHANDISE VENDORS RESTRICTIONS:** Be courteous to other vendors when playing music on festival grounds. Music should be played at a level tolerable to all vendors. Should a vendor violate this rule, they will be removed from the festival grounds and forfeit all fees/deposits.

INSPECTIONS: Houston Afro Creole Music Festival management has the right to inspect each vendor area to ensure rules and regulations are followed. Any item that is confiscated will not be returned. Vendors in violation will forfeit and may be required to leave the festival premises.



WEATHER: Festival Management will determine if it is unsafe to host the event due to extreme conditions. No refunds will be made as a result of weather related scheduling adjustments or cancellations. (Management discretion)

VIOLATIONS: Houston Afro Creole Music Festival reserves the right to bar any vendor from participating in the festival due to non-compliance of any rules or regulations listed herein or for the misrepresentation of their offerings. HACMF reserves the right to move any objects, person(s), or product that is not in compliance with the rules pertaining to the “family atmosphere” of the festival. Vendors who violate City, State, Federal or Festival Laws, Rules or Regulations will be removed for the Festival site without warning or refund.

INDEMNIFICATION AGREEMENT: I/We hereby agree to indemnify and hold harmless Houston Afro Creole Music Festival and any other entity involved in the production and staging of the Festival for any injuries, loss, or damage to individuals or property resulting from my selling of products, or as a result of my/our participation in the Festival. In addition, I/we have read and agree to abide by all festival rules and regulations stated herein and included with this application, or risk being removed from festival site by local authorities and prohibited from participation in future events.

Your signature on the Vendor Application/electronically and/or your acceptance of a booth indicates that you have read the above information and that you agree to adhere to all the Rules and Regulations set forth herein. Any and all disputes or claims arising out of or relating to this contract shall be brought in the courts of Harris County, Texas. If you have any questions or need further information regarding any of the items covered in this contract, please contact the Vendor Coordinator at vendor@houstonafrocreolefest.com or (832) 258-5621.